

**STATE OF ILLINOIS**

**FOURTH JUDICIAL CIRCUIT**

**ADMINISTRATIVE ORDER EFFECTIVE OCTOBER 5, 2009**

Pursuant to the authority granted to the Chief Judge by Article VI, Section 7(c) of the Constitution of the State of Illinois, the Judicial assignments in the Fourth Judicial Circuit for the period from October 5, 2009, until further order of the Chief Judge, are as follows:

**CHRISTIAN COUNTY**

All criminal and traffic matters	JUDGE RONALD SPEARS (Headquarters – Taylorville)
All matters not assigned to Judge Spears	JUDGE BRADLEY PAISLEY (Headquarters – Taylorville)

**CLAY COUNTY**

All matters	JUDGE Wm. ROBIN TODD (Headquarters – Louisville)
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**CLINTON COUNTY**

All criminal and traffic matters	JUDGE DENNIS MIDDENDORFF (Headquarters – Carlyle)
All civil and juvenile matters	JUDGE MICHAEL McHANEY (Headquarters – Salem)

**EFFINGHAM COUNTY**

All daily criminal, traffic and juvenile matters taking less than one day (two half-days)	JUDGE SHERRI TUNGATE (Headquarters – Louisville)
All daily civil matters taking less than one day (two half-days)	JUDGE DANIEL HARTIGAN (Headquarters – Newton)
All jury trials and contested matters taking more than one day (two half-days)	JUDGE KIMBERLY KOESTER (Headquarters – Effingham)
Drug Court (Friday)	JUDGE JAMES HARVEY (Headquarters – Effingham)

**FAYETTE COUNTY**

All jury trials, all civil contested matters and juvenile matters taking more than one-half day, all criminal (CF, CM and DT cases) bench trials (including PTRs) taking more than one hour and all case management conferences, pre-trials and motion hearings on L cases	JUDGE S. GENE SCHWARM (Headquarters – Vandalia)
All matters not assigned to Judge Schwarm	JUDGE WILLIAM BECKER (Headquarters – Carlyle)

**JASPER COUNTY**

All matters (Tues. – Thurs. – every other Friday & trial week)	JUDGE JAMES EDER (Headquarters – Effingham)
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**MARION COUNTY**

Daily criminal and traffic matters taking one-half day or less	JUDGE JOHN McGUIRE (Headquarters – Salem)
Daily civil matters taking one-half day or less and all dissolution proceedings taking one day (two half-days) or less	JUDGE GEORGE LACKEY (Headquarters – Salem)
All juvenile matters (Wednesdays)	JUDGE MICHAEL McHANEY (Headquarters – Salem)
All jury trials and all matters not assigned to Judge McGuire, Judge Lackey and Judge McHaney	JUDGE PATRICK HITPAS (Headquarters – Carlyle)

**MONTGOMERY COUNTY**

All criminal, traffic, and juvenile matters	JUDGE KELLY LONG (Headquarters – Hillsboro)
All matters not assigned to Judge Long	JUDGE KATHLEEN MORAN (Headquarters – Carlyle)

**SHELBY COUNTY**

All matters	JUDGE MICHAEL KILEY (Headquarters – Shelby)
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**ADDITIONAL ASSIGNMENTS**

1) Chief Judge S. Gene Schwarm, Associate Judge James Harvey, and Associate Judge James Roberts will be assigned by the Chief Judge’s Office. All other Circuit and Associate Judges will be subject to special assignment as ordered by the Chief Judge’s Office.

2) The Chief Judge's Office will **attempt** to make a Judge available to cover any Judge's assignment when that Judge is on vacation, except for judges assigned to **CLINTON COUNTY**, and the **EFFINGHAM COUNTY** and **MARION COUNTY** jury trial judges who should not schedule daily matters or jury trials during their vacation.

3) The Chief Judge's Office will **attempt** to make a Judge available to cover any Judge's daily assignment when that Judge is conducting a jury trial in the counties of **CHRISTIAN, CLAY, MONTGOMERY** and **SHELBY**.

4) No Judge will be available to cover in the event a Judge goes to a seminar. In such instances, the Judge shall clear his or her calendar for that particular day or days.

5) A Judge who has a conflict with a particular case assigned to him or her pursuant to this Administrative Order shall make arrangements with another Judge assigned to hear matters in the county in question to hear the conflict case. The Judge with the conflict shall hear the other Judge's cases while that Judge hears the conflict case. If there are no other Judges assigned to the county in question who can hear the conflict case, the Chief Judge's Office shall be contacted for the issuance of an Assignment Order assigning a Judge from outside the county in question to hear the conflict case.

6) If a Judge not regularly assigned in a particular county is specially assigned to hear a conflict case in that county, the Judge who had the initial conflict shall make himself or herself available for assignment by the Chief Judge's Office during the time the conflict case is being heard.

7) All Judges, and the reporters assigned to them, shall promptly notify the Chief Judge's Office of their availability for special assignment whenever their daily or trial matters are continued, settled or otherwise delayed.

8) The Judge hearing criminal jury trials in each county will be responsible for impaneling the Grand Jury and Grand Jury proceedings. The Judge hearing daily criminal matters is designated to hear all criminal expungement proceedings.

9) **No cases shall be set that will run past the hour of 11:00 a.m.** on **Friday, October 9, 2009, Friday, January 8, 2010, Friday, April 9, 2010**, so that all Judges may attend regularly scheduled judges' meetings on those days.

DATED: September 8, 2009

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S. GENE SCHWARM, CHIEF JUDGE